



Meridian.

Anyone can author

Swoop SharePoint Intranet Festival

Jack Zorab Internal Communications & Content Advisor

- Introduction
- Who we are
- Our intranet
- Keeping it simple
- Three automations to change your life

The power to make a difference

We harness nature to generate electricity through Wind, Water and Sun.



Generation

We generate around 30% of New Zealand's electricity through:

- 7 Hydro stations
- 5 Wind farms (2 new underway)
- 1 Grid-scale solar array underway.



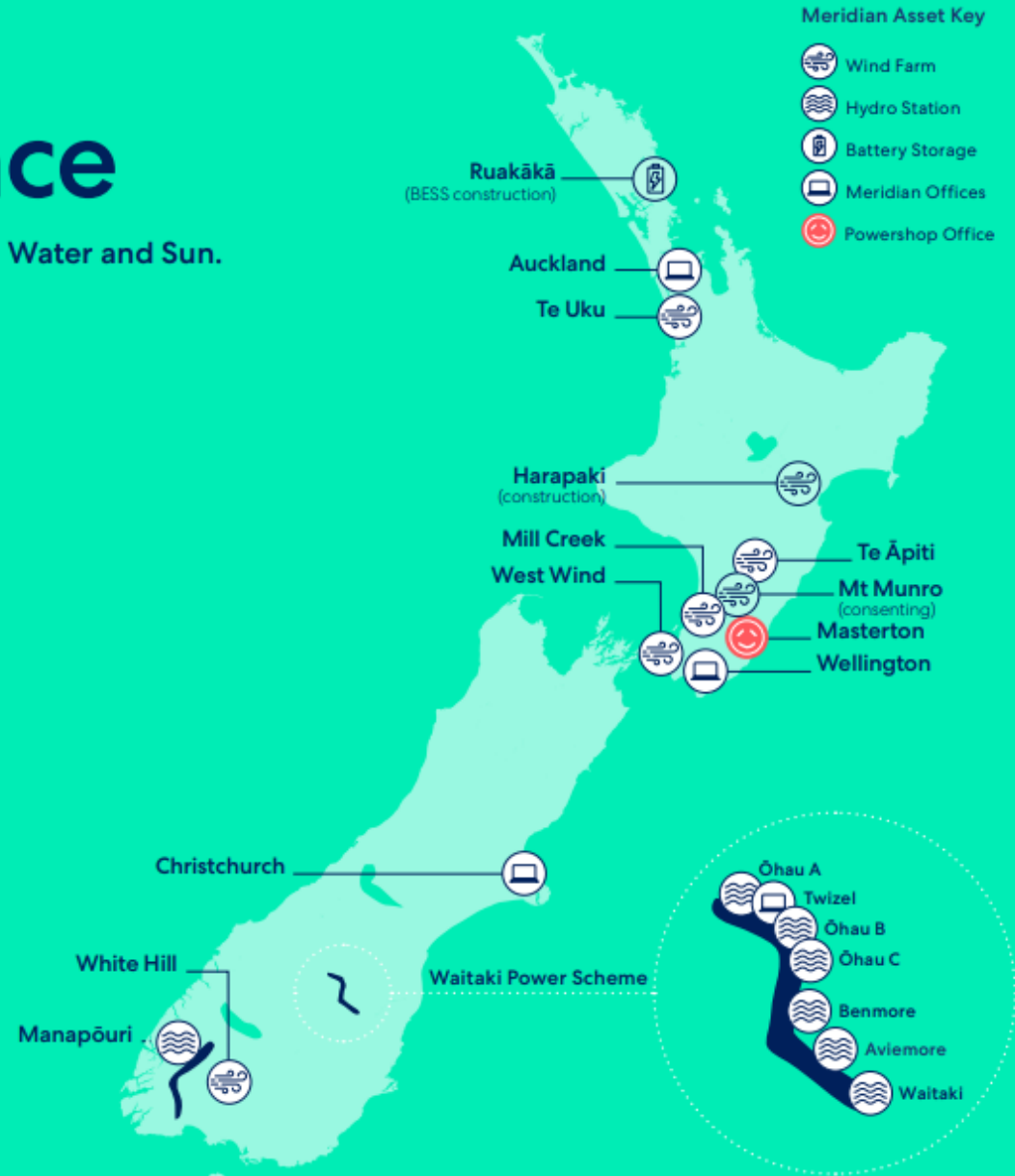
Operation

We have 1,047 employees – 92 at our power stations – throughout 5 offices across New Zealand.



Customers

We have 363k customer connections, around 15% New Zealand's households and businesses (Meridian Energy and Powershop).

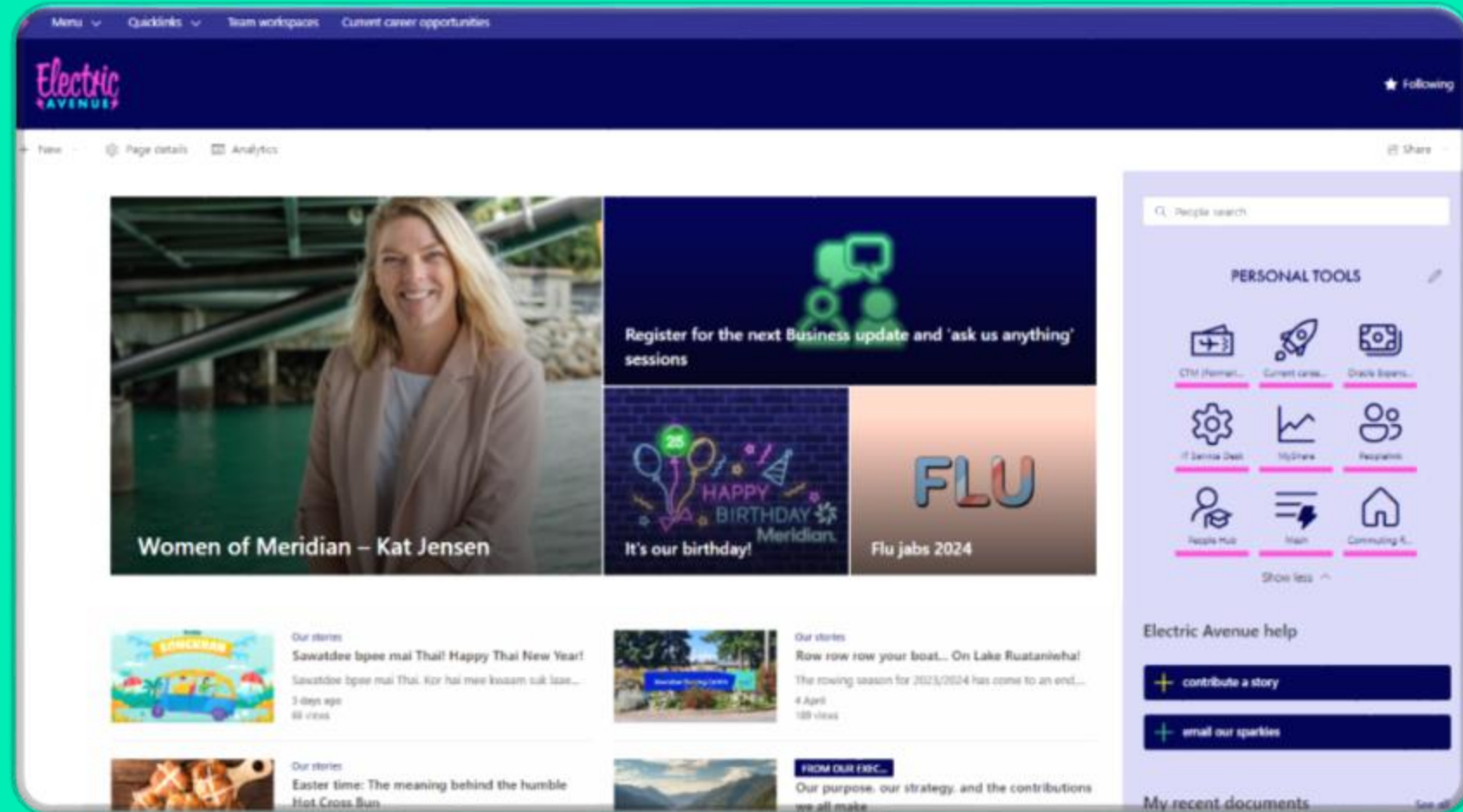


Electric Avenue – our intranet

- SharePoint Online
- Implemented 2020
- 430+ avg daily visitors
- 1000+ visitors / month
- Permission management via M365 identity groups

Sites monthly usage

- News – 580+ visitors
- Information – 480+ visitors
- Resources – 450+ visitors



Keeping it simple

News

- Anyone can contribute a story
- 50/50 post without asking for help
- Automated email notification to comms

Electric Avenue help

+ contribute a story

+ email our sparkies

Our stories



Sawatdee bpee mai Thai!
Happy Thai New Year!

April 15, 2024



Row row row your boat...
On Lake Ruataniwha!

April 4, 2024



Easter time: The
meaning behind the
humble Hot Cross Bun

March 28, 2024



Flu jabs 2024

March 25, 2024



Safeguarding Meridian's
Critical Infrastructure
Against Nation-State

March 22, 2024



Evacuations – what you
need to know to keep
safe

March 20, 2024

Keeping it simple

News

It's NZ Sign Language Week!

New Zealand Sign Language (NZSL) Week runs from 17 May to 23 May. It's a time to celebrate the diversity of NZSL sign language, whether that's online or in person.

My family is learning NZSL at home. My older son signs perfectly and my younger son is learning how to combine signs. NZSL adds an extra channel of communication for us!

You can also check out our series about NZSL, available here on the Meridian TV app and online. See the Meridian app for more info.

More information

For more information, visit www.nzsl.org.nz

More information with Meridian's Screen Change

- [Signposts on Screen Change](#)
- [Signposts: Screen Change](#)
- [Signposts: Screen Change](#)



Learn something new on People Hub

As we have reached our first week of Development month, it's time to show our focus to highlight People Hub.

People Hub is your one stop shop for all things development. Whether you want to brush up on your skills, expand your knowledge, register your interest in a course or explore new topics, People Hub has something for you.

It's easy to search for courses on People Hub - just type in your topic into the search bar on the left and you'll have a list of all the suggestions it is making for you, or you can try our search to see what comes up.

The Learning and Capability team have been working with some of our experienced and knowledgeable people in Generation and Whānau to identify modules they can offer most benefit to you. You don't have to work in Generation or Whānau to want to learn more - there are for everyone. Don't miss to learn some super interesting stuff about our industry.

What is...

Did you know that New Zealand is the first South Island of our? This module explains how our unique social structure and culture really interesting stuff about New Zealand's history.



What is...

The New Zealand Electricity system - generation and transmission

This module provides a critical view of how generation produces electricity and how electricity is transmitted across the New Zealand and international systems.



What is...

Row row row your boat... On Lake Ruataniwha!

Meridian Rowing Centre

The rowing season for 2023/2024 has started in our training club with a focus on Lake Ruataniwha for the 2023/2024 season.

As a life-long Meridian member, I've been rowing and have done so for over 10 years. I've got a lot of experience and can help you in the water to make the most of the amazing opportunities on the water in our region.

The club will be rowing again on 2023/2024. We'll be open on the water again - from 10am to 12pm, 1pm to 3pm, 4pm to 6pm, 7pm to 9pm. We'll be open for our training club on all our days.

Rowing with the Meridian club has many benefits for you. You can learn to row and have fun. You can also learn to row and have fun. You can also learn to row and have fun.

We offer a lot of rowing opportunities and we can help you to get the most out of your rowing experience. You can also learn to row and have fun. You can also learn to row and have fun.

The rowing club is open on all our days. We'll be open on the water again - from 10am to 12pm, 1pm to 3pm, 4pm to 6pm, 7pm to 9pm. We'll be open for our training club on all our days.



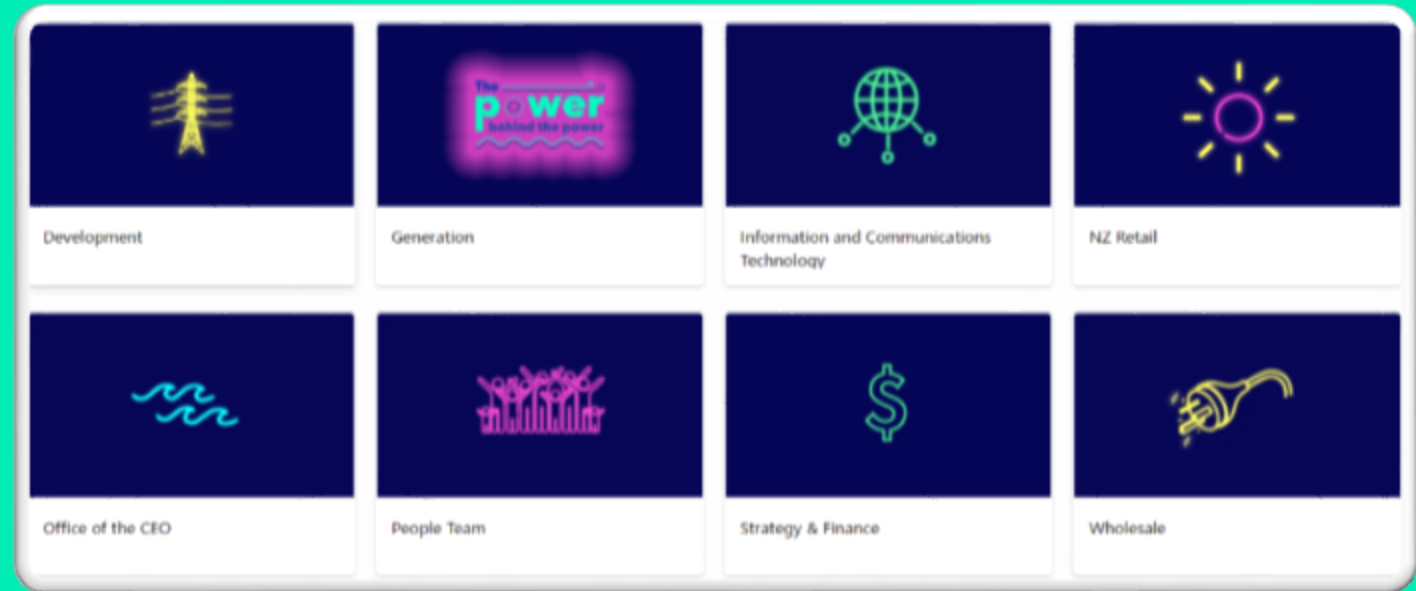
For more information, visit www.meridian.co.nz



Keeping it simple

Information

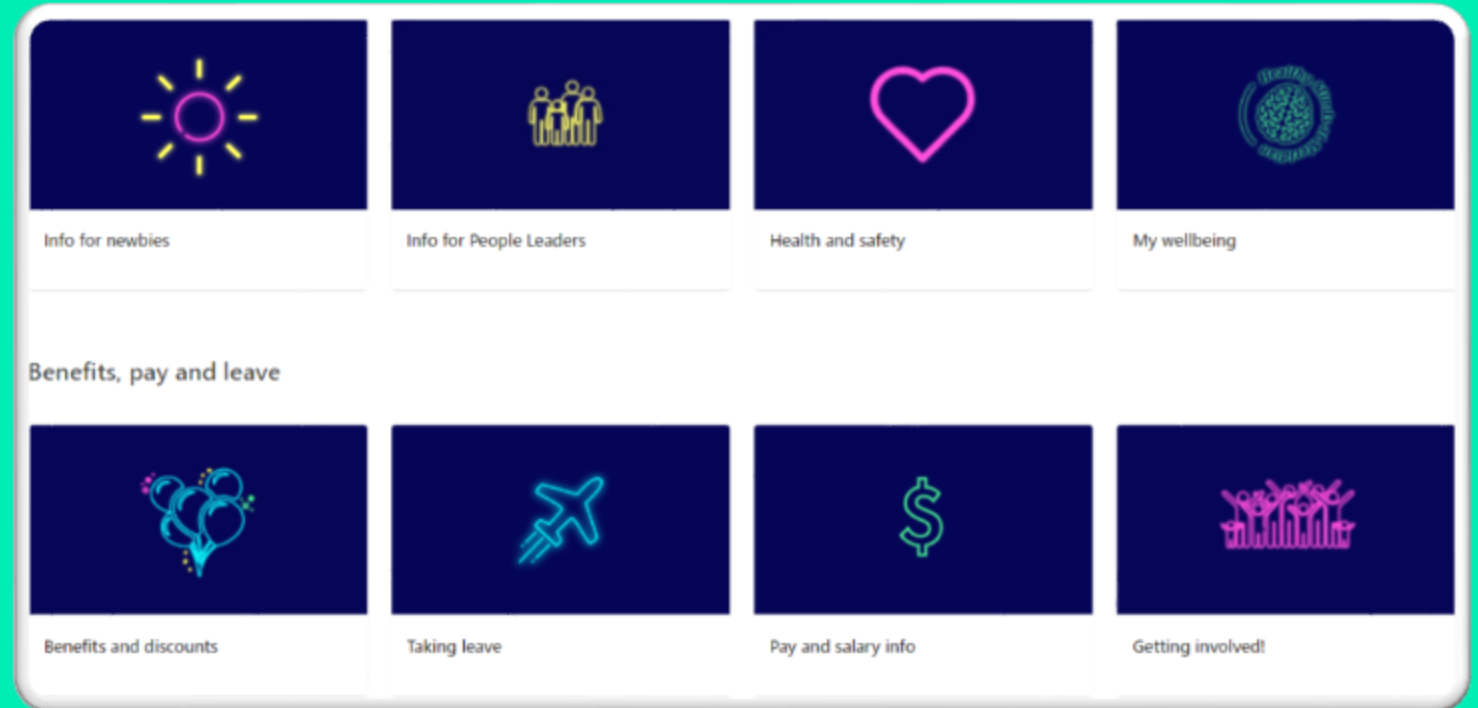
- Content owner for each page
- Automated reminders to review content
- Approval process for final check before publishing



Keeping it simple

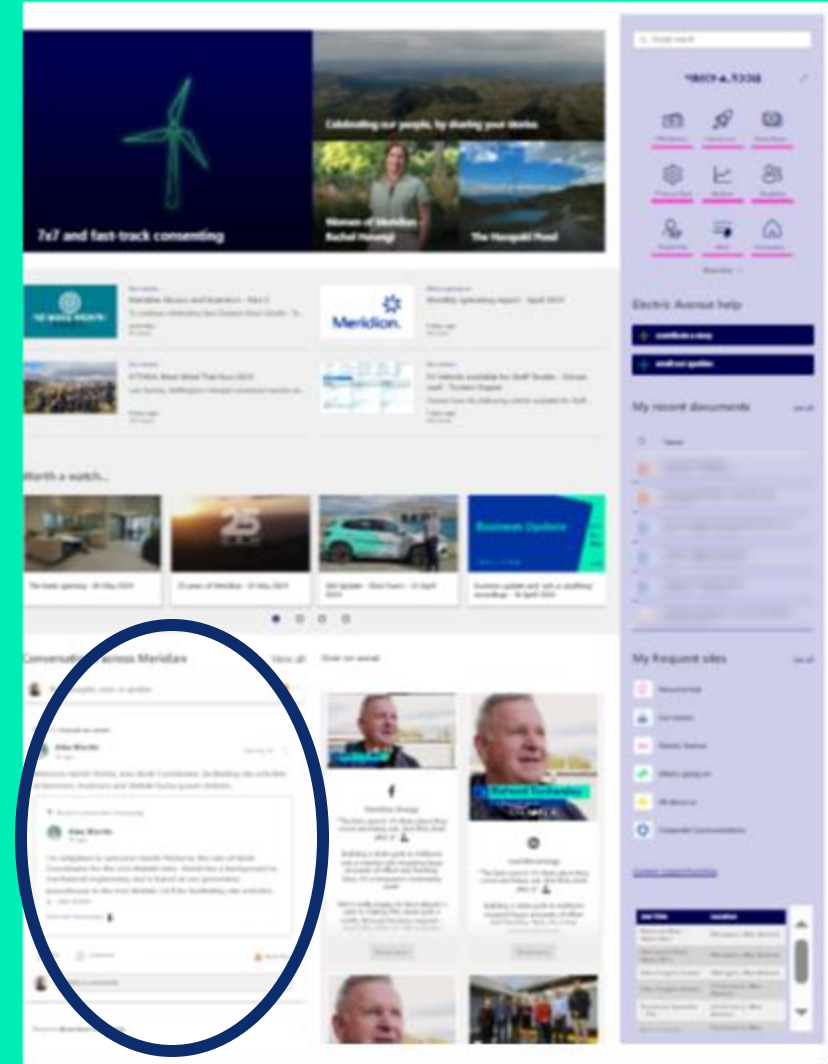
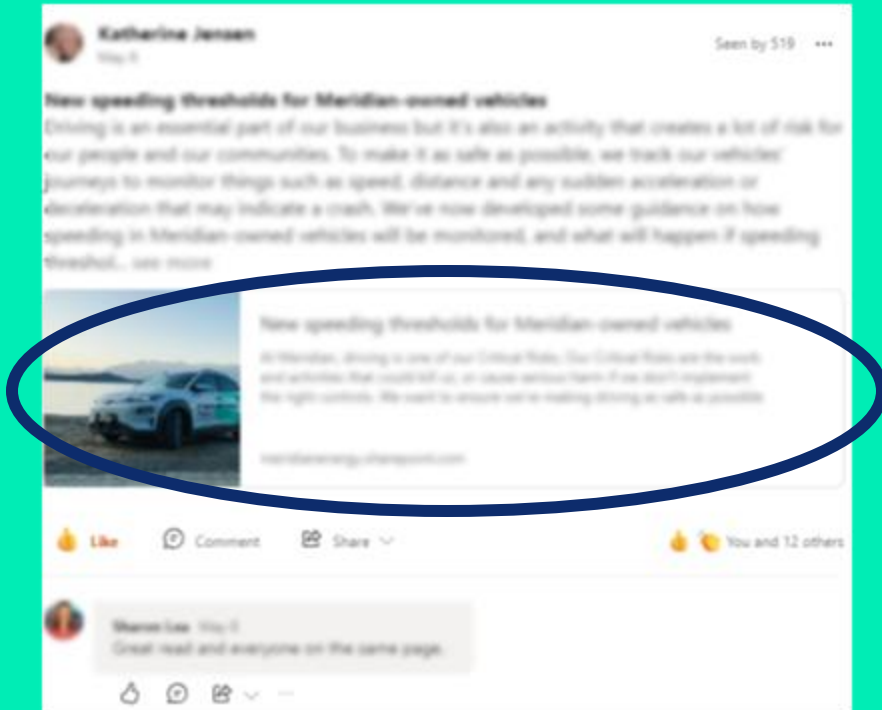
Resources

- Maintained by HR and Comms
- Content sought from SMEs
- Restricted permissions on sensitive docs ie. Policies



Integrating Corporate Communication channels

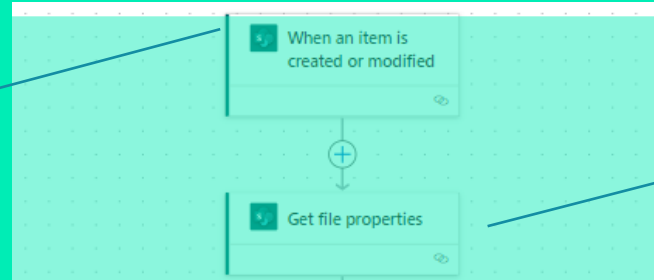
- SharePoint Intranet + Viva Engage
- Cross posting used for key messages or announcements
- Anyone can author principle applied to both



Three automations to change your life – Email alerts

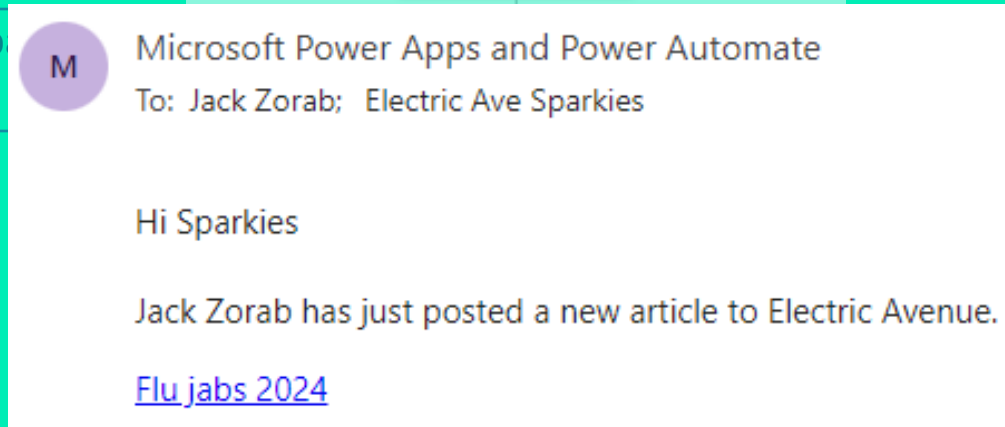
Example: Email alert for new news posts

Trigger – Monitor SP site and act when an item changes



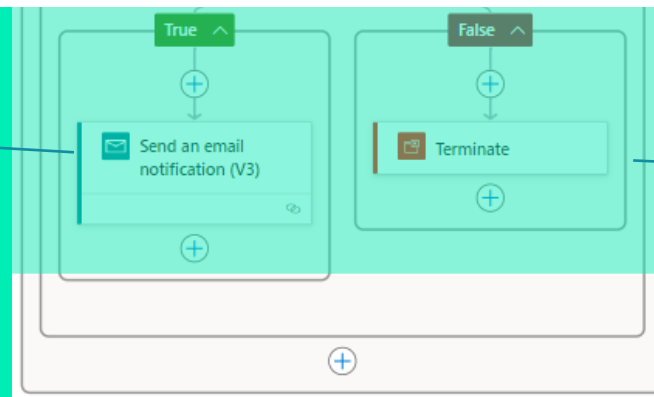
Retrieve the page information

Retrieve the page metadata



Check if the page is published; is the page version greater than or equal to 1.0?

If yes (new post), send an email to Comms



If no (page still in draft), end process

Three automations to change your life – Review dates

Example: Content review prompts

- Uses SharePoint metadata fields
- Checks page review dates daily
- Sends email notification to content owner via Power Automate

Subject: Page review required

Hi

You are marked as the content owner of the following page on Electric Avenue: [White Hill wind farm](#)

This page is due to be reviewed by you to ensure it's still accurate and up to date. Please make any edits you need to. Alternatively, contact the Electric Avenue Sparkies who can help you out: electricavenue@meridianenergy.co.nz

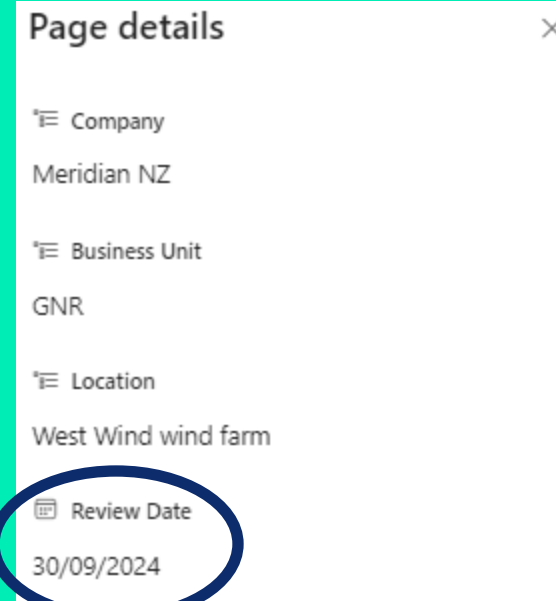
Once you've reviewed/updated your page, please then:

1. Click 'edit' on your page
2. Click 'page details'
3. Add in a new 'review date' for 6 months' time - this will send you a reminder in six months to have another look at your content!

Thanks for your support with keeping Electric Avenue up to date.

Cheers,

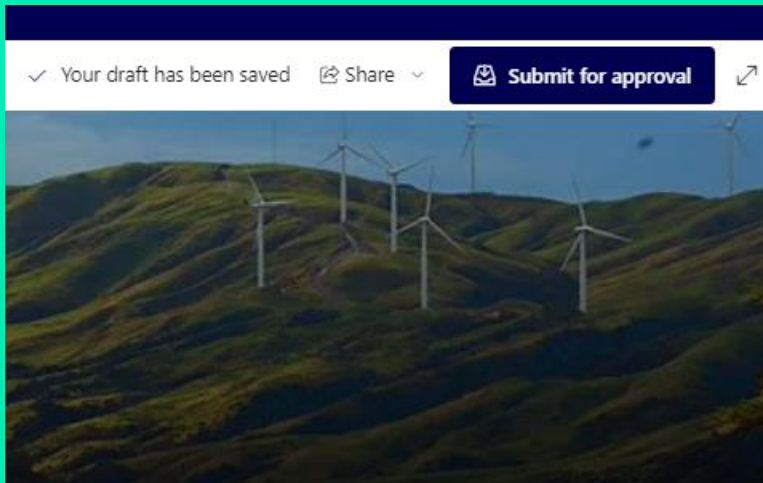
Electric Avenue Sparkies



Three automations to change your life - Approvals

Example: Page updates

- Page author submits any changes for approval
- Adds comments to help approver
- Approval received in Teams and via email



Submit SharePoint page for approval - About Us
Co-owners: Enterprise Content Management, Meridian Bot +1

When a new page is submitted for approval everyone on the approvers list will receive an email. Any one on the approvers list can approve the page. Wh ...
[See more](#) ▾

Message *

Updated intro and added some new [links](#)

This flow uses SharePoint, Approvals, and Notifications.
[Review connections and actions](#)




Approvals
Approval request details

Requested


'About our organisation' requires approval for publishing

Message sent with request:
Updated intro and added some new links

Attachments

 [Click here to review the page](#)
https://meridianenergy.sharepoint...

Status: Requested

 Pending response
Jack Zorab

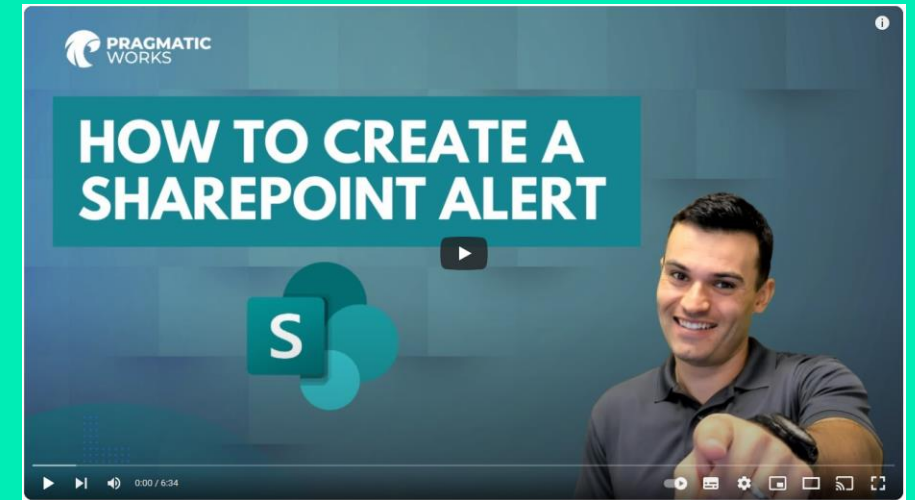
Comments

Add your comments here

▾

Three automations to change your life

Support and inspiration



Questions